**Title of the Paper (16pt Times New Roman, Bold, Centered)**

*(Leave two spaces here)*

**First Author1\*, Second Author2 and Third Author3**

1 Full address of first author including affiliation

2 Full address of second author including affiliation

3 Full address of third author including affiliation

\*Corresponding author: author@university.edu.

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## ***ABSTRACT*** (Capitalize, Centered & Italicize)

This is a sample of the format of your paper. A minimum of 7 A4-sized pages (21 x 29.7 cm) pages with top, bottom left and right margins of 2.54 cm. Use a single space. Use 12pt size Times New Roman. Texts are justified.

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*Keywords: Write your keywords* (max 5) (Italicize, Capitalize the first letter of the first keyword only, separate each keyword with a comma)

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1. **INTRODUCTION (14pt Times New Roman)**

Body of the text should be in 12pt Times New Roman. Texts are justified.

*(Leave two spaces here)*

1. **LITERATURE REVIEW (14pt Times New Roman)**

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Body of the text should be in 12pt Times New Roman. Mathematical Equations must be numbered as follows:

|  |  |  |
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|  | Shape  Description automatically generated with medium confidence | (1) |
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*(Leave one space here)*

**3.1 Subsection (12pt Times New Roman)**

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**4.1 Tables and figures**

Tables and figures must be embedded into the texts and not supplied separately. Use 10pt Times New Roman. The title must be above the tables and below the figures. They should be kept to a minimum number of words and designed to be as simple as possible. Written texts use Arabic numerals and single spacing. The source should be mentioned for figures only.

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**Table 1: The Title of the Table Capitalize the First Word (10pt Times New Roman)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ff | ff | ff | ff | ff |
| Ff1 | 12 | 43 | 24 | 34 |
| ff | 12 | 34 | 56 | 6 |
| ff | 21 | 23 | 12 | 34 |
| ff | 11 | 22 | 33 | 44 |



**Figure 1: The Title of the Figure Capitalize the First Word (10pt Times New Roman)**

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**4.2 List**

 Lists can be provided using either numbers or bullets:

1. List item 1 like this;
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 An example for bulleted items like this:

* List item 1;
* List item 2.

*(Leave two spaces here)*

1. **CONCLUSION (14pt Times New Roman)**

Please, follow our instructions faithfully, otherwise you have to resubmit your full paper. Texts are justified.

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Use 12pt size Times New Roman, Single spacing, APA Style for all books, journal, proceeding, etc. citation.

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Author, A. A., Author, B. B., & Author, C. C. (Year). Title of article. *Title of Journal, xx,* xxx-xxx.

**One Author**

Williams, J. H. (2018). Employee engagement: Improving participation in safety. *Professional Safety,* 53(12), 40-45.

**Two to Seven Authors [List all authors]**

Keller, T. E., Cusick, G. R., & Courtney, M. E. (2024). Approaching the transition to adulthood: Distinctive profiles of adolescents aging out of the child welfare system. *Social Services Review,* 81, 453-484.

**Magazine Article**

Mathews, J., Berrett, D., & Brillman, D. (2025, May 16). Other winning equations. *Newsweek,* 145(20), 48-59.

**Newspaper Article with No Author and Discontinuous Pages**

Generic Prozac debuts. (2021, August 3). *The Washington Post,* pp. E1, E4.

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Alexie, S. (2022). *The business of fancy dancing: stories and poems.* Brooklyn, NY: Hang Loose Press.

**Corporate Author with an Edition and Published by the Corporate Author**

American Psychiatric Association. (2024). *Diagnostic and statistical manual of mental disorders* (4th ed.). Washington, DC: Author.

**Anonymous Author**

*Dorland’s illustrated medical dictionary* (31st ed.). (2024). Philadelphia, PA: Saunders.

**Chapter in a Book**

Booth-LaForce, C., & Kerns, K. A. (2024). Child-parent attachment relationships, peer relationships, and peer-group functioning. InK. H. Rubin, W. M. Bukowski, & B. Laursen (Eds.), *Handbook of peer interactions, relationships, and groups* (pp. 490-507). New York, NY: Guilford Press.

**ERIC Document**

Shyyan, V., Thurlow, M., & Liu, K. (2024). *Student perceptions of instructional strategies: Voices of English language learners with disabilities.* Minneapolis, MN: National Center on Educational Outcomes, University of Minnesota. Retrieved from the ERIC database. (ED495903)

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**Indirect Quotation with Parenthetical Citation**

Libraries historically highly value intellectual freedom and patron confidentiality (LaRue, 2024).

**Indirect Quotation with Author as Part of the Narrative**

LaRue (2024) identified intellectual freedom and patron confidentiality as two key values held historically by libraries.

**Direct Quotation with Parenthetical Citation**

Darwin used the metaphor of the tree of life "to express the other form of interconnectedness–genealogical rather than ecological" (Gould & Brown, 2024, p. 14).

**Direct Quotation with Author as Part of the Narrative**

Gould and Brown (2024) explained that Darwin used the metaphor of the tree of life "to express the other form of interconnectedness– genealogical rather than ecological”(p. 14).

**CITING SECONDARY SOURCES --** When citing in the text a work discussed in a secondary source, give both the primary and the secondary sources. In the example below, the study by Seidenberg and McClelland was mentioned in an article by Coltheart, Curtis, Atkins, & Haller.

Seidenberg and McClelland’s study (as cited in Coltheart, Curtis, Atkins, & Haller, 2024) provided a glimpse into the world.

In the references page, you would cite the secondary source you read, not the original study.

Coltheart, M., Curtis, B., Atkins, P., & Haller, M. (2024). Models of reading aloud: Dual-route and parallel-distributed processing approaches. *Psychological Review, 100,* 589-608.